



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER

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Martha K. Hirst
Commissioner

RECEIVED
MAY 14 2010
OCO & MA
May 13, 2010

Citywide Personnel
Services

Honorable Nancy Groenwegen
President
NYS Civil Service Commission
Alfred E. Smith State Office Building
Albany, NY 12239

Facilities
Management &
Construction

Subject: City of New York, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION (826): proposal to classify the titles set forth in the enclosed Resolution in the Exempt Class and in the Non-Competitive Class.

Municipal Supply
Services

Dear President Groenwegen:

Forwarded herewith for the approval of the State Civil Service Commission is a classification resolution, approved by the Mayor, to amend the classification of the Classified Service of the City of New York by classifying the subject titles for use by DEP.

Real Estate Services

A public hearing was held on March 9, 2010 to consider this proposal, and the record was held open for written submissions until March 12, 2010. This action is part of the DCAS Five-Year Plan to reduce the number of provisional employees.

Citywide Equal
Employment
Opportunity

In addition to the classification resolution for commission approval, enclosed for your information are the following: the transcript of the public hearing; all written submissions; DCAS public hearing summary and statement in support of the proposal; and the class specifications for the proposed non-competitive class titles.

Citywide
Occupational Safety
& Health

I recommend that you approve this resolution. Once the resolution is approved, it should be filed with the Secretary of State and returned to the Department of Citywide Administrative Services. Thank you.

Transportation
Services

Sincerely,

Martha K. Hirst

The City Record

Enclosures

CityStore

RESOLVED, That the classification of the Classified Service of The City of New York is hereby amended under the headings ENVIRONMENTAL PROTECTION ADMINISTRATION [826] and DEPARTMENT OF ENVIRONMENTAL PROTECTION [826] as follows:

I. By deleting from the Exempt Class, under Rule X, under the heading ENVIRONMENTAL PROTECTION ADMINISTRATION [826], the following position:

Title Code Number	Revised Number of Positions Authorized	Class of Positions
M95201	1 #	Deputy Administrator
	#	Delete one position only. One position will remain for use in the Department of Sanitation [827].

II. By deleting from the Exempt Class, under Rule X, under the heading ENVIRONMENTAL PROTECTION ADMINISTRATION [826] and the subheading DEPARTMENT OF SANITATION [827], the following position:

Title Code Number	Revised Number of Positions Authorized	Class of Positions
95236	1 #	Confidential Assistant to the Commissioner
	#	Delete one position only. One position will remain for use in the Department of Sanitation [827].

III. By deleting from the Exempt Class, under Rule X, under the heading ENVIRONMENTAL PROTECTION ADMINISTRATION [826], the subheading DEPARTMENT OF AIR RESOURCES and the following titles thereunder:

Title Code Number	Number of Positions Authorized	Class of Positions
M95270	1	Deputy Administrator/Commissioner (Air Resources)
M95271	1	Deputy Commissioner (Air Resources)

IV. By deleting from the Exempt Class, under Rule X, under the heading ENVIRONMENTAL PROTECTION ADMINISTRATION [826], the subheading DEPARTMENT OF WATER RESOURCES and the following titles thereunder:

Title Code Number	Number of Positions Authorized	Class of Positions
M95285	1	Deputy Administrator/Commissioner (Water Resources)
M95286	1	Deputy Commissioner (Water Resources)

V. By deleting from the Exempt Class, under Rule X, the heading DEPARTMENT OF AIR POLLUTION CONTROL [671] and the following titles thereunder:

Title Code Number	Number of Positions Authorized	Class of Positions
12876	1	Secretary to the Commissioner
M12880	1	Secretary to the Department

VI. By deleting from the Exempt Class, under Rule X, the heading BOARD OF WATER SUPPLY [085], and the following titles thereunder:

Title Code Number	Number of Positions Authorized	Class of Positions
13210	1	Assistant to the President
M21144	1	Chief Engineer
12815	2	Confidential Secretary to the Commissioner
M21140	3	Deputy Chief Engineer
12851	1	Secretary

VII. By deleting from the Exempt Class, under Rule X, the heading DEPARTMENT OF WATER SUPPLY, GAS AND ELECTRICITY [082] and the following title thereunder:

Title Code Number	Number of Positions Authorized	Class of Positions
M12880	1	Secretary to the Department

VIII. By deleting from the Non-Competitive Class, under Rule X, Part I, under the heading ENVIRONMENTAL PROTECTION ADMINISTRATION [826], the following title:

Title Code Number	Number of Positions Authorized	Class of Positions
M95218	1	Deputy Counsel (Law and Code Enforcement)

IX. By deleting from the Non-Competitive Class, under the Rules and Parts indicated, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION [826], the following titles:

A. Under Rule X, Part I:

Title Code Number	Number of Positions Authorized	Class of Positions
M95205	1	Assistant Administrator (Administrative Operations)
M95207	1	Assistant Administrator (Fiscal)
M95208	1	Assistant Administrator (Legal)
M95209	1	Assistant Administrator (Program Analysis and Development)
M95211	1	Assistant Administrator (Public Information)
M20253	1	Director of Engineering (Air Pollution Control)
M95217	1	Director of Motor Equipment (EPA)

IX. (continued):

A. Under Rule X, Part I: (continued)

Title Code Number	Number of Positions Authorized	Class of Positions
M95223	1	Manager, Customer Relations (Jamaica WS) #
M95227	4	Manager, Engineering and Construction (Jamaica WS) #
M95224	1	Manager, Management Analysis (Jamaica WS) #
M95222	1	Manager, Public Relations (Jamaica WS) #
M95225	1	Manager, Water Quality (Jamaica WS) #
95096	1 ##	Secretary to the Administrator
95097	1	Secretary to the Deputy Administrator

These Jamaica Water Supply titles were classified on April 11, 1997, for incumbent acquisition employees only. They have now become vacant.

This title is not deleted. One position remains under the heading ECONOMIC DEVELOPMENT ADMINISTRATION [801].

B. Under Rule X, Part II:

Title Code Number	Number of Positions Authorized	Class of Positions
81704	Unl.	Gage Keeper

C. Under Rule XI, Part I:

Title Code Number	Number of Positions Authorized	Class of Positions
12802	1	Assistant Secretary (Board of Water Supply)
M21136	1	Department Engineer (Board of Water Supply)
M13230	1	Executive Assistant (Water Supply, Gas and Electricity)
12838	1	Private Secretary to the Chief Engineer (BWS)

X. By including in the Exempt Class, subject to Rule X, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION [826], the following titles:

Title Code Number	Number of Positions Authorized	Class of Positions
M-----	1	Assistant Commissioner for DEP Police and Security
-----	1	Chauffeur-Attendant (DEP)
M-----	1	Chief Engineer (DEP)
-----	1	Confidential Assistant to the Executive Deputy Commissioner (DEP)
M-----	1	Deputy Commissioner for Communications and Intergovernmental Affairs (DEP)
M-----	1	Deputy Commissioner for DEP Police and Security
M-----	1	Director of Labor Relations (DEP)
-----	1	Executive Assistant to the Commissioner (DEP)
M-----	1	Executive Chief of Staff (DEP)
M-----	3	Executive Deputy Commissioner (DEP)
M-----	1	Senior Adviser to the Commissioner (DEP)
12876	1	Secretary to the Commissioner

XI. By including in the Non-Competitive Class, subject to Rule X, Part I, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION [826], the following titles:

Title Code Number	Number of Positions Authorized	Class of Positions	Annual Salary Range
M-----	1	Administrator of Sludge Vessel Operations (DEP)	PPME ##
M-----	17	Assistant Commissioner (DEP)	PPME ##
M-----	1	Associate Commissioner (DEP)	PPME ##
M-----	3	Deputy Chief Engineer (DEP)	PPME ##
M-----	11	Deputy Commissioner (DEP)	PPME ##

IX. (continued):

Title Code Number	Number of Positions Authorized	Class of Positions	Annual Salary Range
M-----	5	Deputy Director of Engineering (DEP)	PPME ##
M-----	1	Deputy Director of Motor Fleet Services (DEP)	PPME ##
M-----	2	Deputy Director of Office of Information Technology (DEP)	PPME ##
M-----	1	Director, Asbestos Emissions Control (DEP)	PPME ##
M-----	1	Director for Equal Employment Opportunity (DEP)	PPME ##
M-----	6 #	Director of Engineering (DEP)	PPME ##
M-----	1	Director of Motor Fleet Services (DEP)	PPME ##

(increase from 1 to 6)

These are management classes of positions paid in accordance with the Pay Plan for Management Employees. Salaries for individual positions will be set at a level and rate in accordance with duties and responsibilities (PPME).
 Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

XII. By including in the Non-Competitive Class, subject to Rule XI, Part I, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION [826], the following titles:

Title Code Number	Number of Positions Authorized	Class of Positions	# New Hire Minimum	Salary Range Effective 3/1/2009	
				Incumbent Minimum	Maximum
-----	1	Assistant Secretary to the Commissioner (DEP)	\$ 37,579	\$ 40,525	\$ 82,298
-----	3	Secretary to the Executive Deputy Commissioner (DEP)	\$ 37,579	\$ 40,525	\$ 82,298

Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

Employees hired into City Service shall be paid at least the "New Hire Minimum." Upon completion of two years of active or qualified inactive service, such employees shall be paid at least the indicated "Incumbent Minimum" for the applicable title that is in effect on the two year anniversary of their original appointments. In no case shall an employee receive less than the stated "New Hire Minimum."

XIII. By including in the Non-Competitive Class, subject to Rule XI, Part II, under the heading DEPARTMENT OF ENVIRONMENTAL PROTECTION [826], the following title:

Title Code Number	Number of Positions Authorized	Class of Positions	# New Hire Minimum	Salary Range Effective 3/1/2009	
				Incumbent Minimum	Maximum
-----	100	Hazardous Materials Specialist			
		Assignment Level I	\$ 44,623	\$ 51,317	\$ 65,345
		Assignment Level II	\$ 50,623	\$ 58,217	\$ 75,083
		Assignment Level III	\$ 60,052	\$ 69,060	\$ 100,047

Employees hired into City Service shall be paid at least the "New Hire Minimum." Upon completion of two years of active or qualified inactive service, such employees shall be paid at least the indicated "Incumbent Minimum" for the applicable title that is in effect on the two year anniversary of their original appointments. In no case shall an employee receive less than the stated "New Hire Minimum."

XIV. TABLE OF EQUIVALENCIES FOR EXEMPT CLASS TITLES

DELETED TITLES (POSITIONS)		EQUIVALENT IN DEP	
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION:		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95201	Deputy Administrator (1 position)	M-----	Executive Deputy Commissioner (DEP) (3 positions) [1/3]
Exempt Class Title (No. of Positions) Deleted from the DEPARTMENT OF AIR POLLUTION CONTROL:		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M12880	Secretary to the Department (1 position)	M-----	Executive Chief of Staff (DEP) (1 position)
12876	Secretary to the Commissioner (1 position)	12876	Secretary to the Commissioner (1 position)
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION (subheading Department of Sanitation):		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
95236	Confidential Assistant to the Commissioner (1 position)	M-----	Senior Adviser to the Commissioner (DEP) (1 position)

XIV. (continued):

DELETED TITLES (POSITIONS)		EQUIVALENT IN DEP	
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION (subheading Department of Air Resources):		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95270	Deputy Administrator/Commissioner (Air Resources) (1 position)	M-----	Executive Deputy Commissioner (DEP) (3 positions) [2/3]
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION (subheading Department of Water Resources):		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95285	Deputy Administrator/Commissioner (Water Resources) (1 position)	M-----	Executive Deputy Commissioner (DEP) (3 positions) [3/3]
Exempt Class Title (No. of Positions) Deleted from the BOARD OF WATER SUPPLY:		Exempt Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
13210	Assistant to the President (1 position)	-----	Executive Assistant to the Commissioner (DEP) (1 position)
M21144	Chief Engineer (1 position)	M-----	Chief Engineer (DEP) (1 position)
12815	Confidential Secretary to the Commissioner (1 position)	-----	Confidential Assistant to the Executive Deputy Commissioner (DEP) (1 position)

XV. TABLE OF EQUIVALENCIES FOR NON-COMPETITIVE CLASS TITLES

DELETED TITLES (POSITIONS)		EQUIVALENT IN DEP	
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION (subheading Department of Air Resources):		Non-Competitive Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95271	Deputy Commissioner (Air Resources) (1 position)	M-----	Deputy Commissioner (DEP) (1 of 11 positions) [1/11]
Exempt Class Title (No. of Positions) Deleted from the ENVIRONMENTAL PROTECTION ADMINISTRATION (subheading Department of Water Resources):		Non-Competitive Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95286	Deputy Commissioner (Water Resources) (1 position)	M-----	Deputy Commissioner (DEP) (1 of 11 positions) [2/11]
Exempt Class Title (No. of Positions) Deleted from the BOARD OF WATER SUPPLY:		Non-Competitive Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M21140	Deputy Chief Engineer (3 positions)	M-----	Deputy Chief Engineer (DEP) (3 positions)
12851	Secretary (1 position)	-----	Secretary to the Executive Deputy Commissioner (DEP) (1 of 3 positions) [1/3]

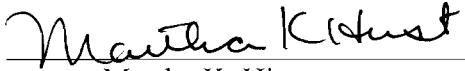
XV. (continued):

DELETED TITLES (POSITIONS)		EQUIVALENT IN DEP	
Non-Competitive Class Title (No. of Positions) Deleted from the DEPARTMENT OF ENVIRONMENTAL PROTECTION:		Non-Competitive Class Title (No. of Positions) under DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
M95205	Assistant Administrator (Administrative Operations) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [1/17]
M95207	Assistant Administrator (Fiscal) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [2/17]
M95208	Assistant Administrator (Legal) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [3/17]
M95209	Assistant Administrator (Program Analysis and Development) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [4/17]
12802	Assistant Secretary (Board of Water Supply) (1 position)	-----	Assistant Secretary to the Commissioner (DEP) (1 position)
M95211	Assistant Administrator (Public Information) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [5/17]
M20253	Director of Engineering (Air Pollution Control) (1 position)	M-----	Director of Engineering (DEP) (6 positions) [1/6]
M21136	Department Engineer (Board of Water Supply) (1 position)	M-----	Director of Engineering (DEP) (6 positions) [2/6]
M95217	Director of Motor Equipment (EPA) (1 position)	M-----	Director of Motor Fleet Services (DEP) (1 position)
M13230	Executive Assistant (Water Supply, Gas and Electricity) (1 position)	M-----	Assistant Commissioner (DEP) (1 of 17 positions) [6/17]

XV. (continued):

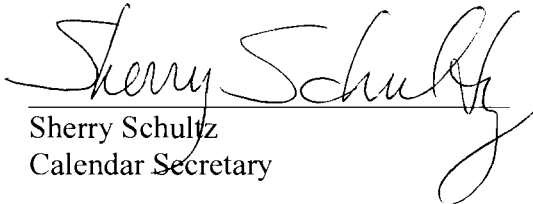
DELETED TITLES (POSITIONS)		EQUIVALENT IN DEP	
Non-Competitive Class Title (No. of Positions) Deleted from the DEPARTMENT OF ENVIRONMENTAL PROTECTION:		Non-Competitive Class Title (No. of Positions) Deleted from the DEPARTMENT OF ENVIRONMENTAL PROTECTION:	
95096	Secretary to the Deputy Administrator (1 position)	-----	Secretary to the Executive Deputy Commissioner (DEP) (1 of 3 positions) [2/3]
95097	Secretary to the Deputy Administrator (1 position)	-----	Secretary to the Executive Deputy Commissioner (DEP) (1 of 3 positions) [3/3]

I hereby approve the foregoing resolution.



Martha K. Hirst
Commissioner of Citywide
Administrative Services

ATTEST:

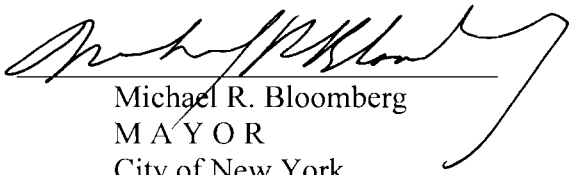


Sherry Schultz
Calendar Secretary

5/5/10

Date

I hereby approve the foregoing resolution.



Michael R. Bloomberg
MAYOR
City of New York

5/10/10

Date

NEW YORK STATE CIVIL SERVICE COMMISSION
At a meeting of the New York State Civil Service
Commission held
The foregoing resolution was

ATTEST:

For the Commission

Filed with the Secretary of State

Date